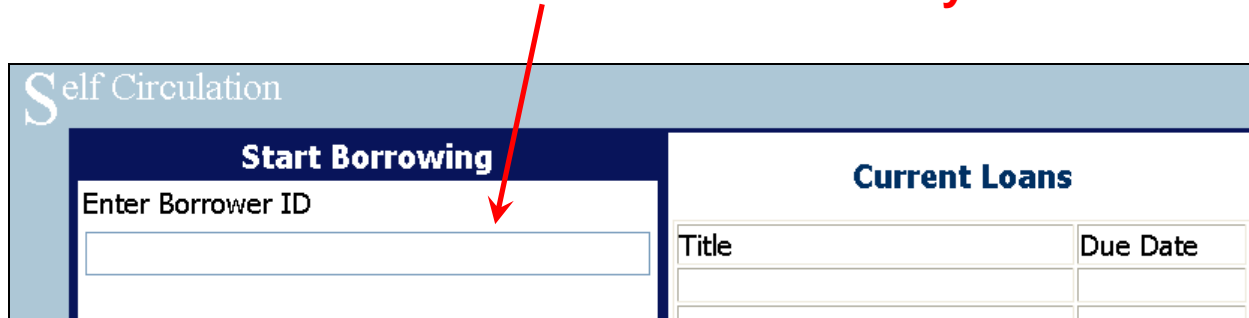


# Self Circulation

The Self Circulation module provides the facility for Borrowers to issue library books themselves. Follow steps given below for Self Circulation.

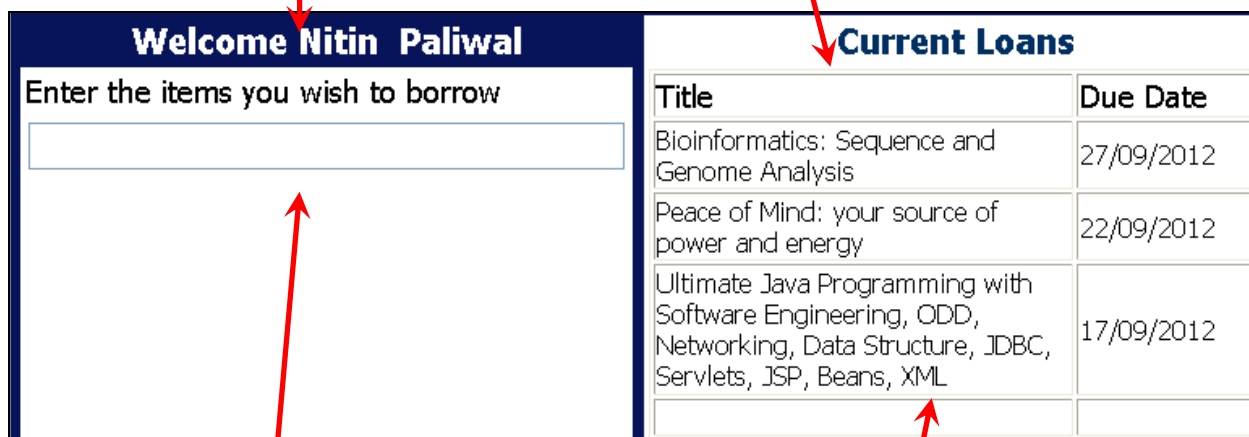
**Note: After getting book issued, go to Circulation Counter for the Verification and Due Date Stamp. Make sure to write the details in the Checkout Register.**

1. Enter **Borrower Barcode** (Enrollment No.) in the Enter Borrower ID field and **Press Enter Key**.



The screenshot shows the 'Self Circulation' interface. On the left, under 'Start Borrowing', there is a text input field labeled 'Enter Borrower ID'. A red arrow points to this field. On the right, under 'Current Loans', there is a table with two columns: 'Title' and 'Due Date'. The table is currently empty.

2. Borrower's name and his/her Loans with respective Due date will display on the screen



The screenshot shows the 'Self Circulation' interface after a borrower has entered their ID. The left side displays a 'Welcome Nitin Paliwal' message and a text input field labeled 'Enter the items you wish to borrow'. A red arrow points to this field. The right side shows the 'Current Loans' table with three rows of data. A red arrow points to the table header.

Title	Due Date
Bioinformatics: Sequence and Genome Analysis	27/09/2012
Peace of Mind: your source of power and energy	22/09/2012
Ultimate Java Programming with Software Engineering, ODD, Networking, Data Structure, JDBC, Servlets, JSP, Beans, XML	17/09/2012

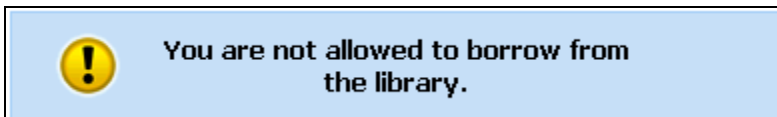
3. **Enter barcode of the books** you wish to borrow and **press the Enter Key**. The Book Title will appear in the Current Loan Section with its due date for return.

4. Continue to type the **Barcode** of further copies as required.

The screenshot displays a library interface with a dark blue header containing the text 'Welcome Nitin Paliwal'. Below the header is a white area with the prompt 'Enter the items you wish to borrow' and an empty input field. A red arrow points to the input field. To the right is a table titled 'Current Loans' with two columns: 'Title' and 'Due Date'. The table contains three rows of loan data. At the bottom of the interface is a 'Finish' button, with another red arrow pointing to it.

Title	Due Date
Bioinformatics: Sequence and Genome Analysis	27/09/2012
Peace of Mind: your source of power and energy	22/09/2012
Ultimate Java Programming with Software Engineering, ODD, Networking, Data Structure, JDBC, Servlets, JSP, Beans, XML	17/09/2012

5. Click the **Finish Button** in the bottom of the screen before leaving the Self Circulation Counter.
6. **After getting book issued, go to Circulation Counter for the Verification and Due Date Stamp and mention the details in the checkout Register.**
7. If following **Error Message** appears on the screen then either you have outstanding fine or overdue books. Check it out on OPAC Computers.



8. In case of any further assistance contact the Library Staff.